

# REGULAR MEETING OF STINNETT CITY COUNCIL

MINUTES

JANUARY 13, 2014

6:30 PM

609 MACKENZIE

<b>CALLED TO ORDER</b>	COLIN LOCKE, MAYOR @ 6:32pm
<b>PRESENT</b>	COLIN LOCKE, Mayor; RUSTY SIMS, Alderman PL-1; JUSTIN HART, Alderman PL-3; JAMIE JIMENEZ, Alderman PL-4 & CDC Representative; JEFF IRVIN, Alderman PL-5
<b>ABSENT</b>	APRIL COUCH, Alderman PL-2;
<b>STAFF</b>	MARK ANDERSON, City Manager; LYNETTE SLOAN, City Secretary; ALAN WELLS, Fire Chief; TONIA EBERHARDT, EMS Director; ANDY TRAHAN, Police Chief ; DRENNAN ROGERS, Police Officer
<b>GUESTS</b>	Dwight Brandt, Alex Rodriguez, Jim Corbitt, Jesse Shuffield, Nanette Lewis, Patrick Sloan, Michael Sloan, Tommy Batson, Kathy Batson, Greg Stout, Gena Wells, Jerrie Hawthorne
<b>INVOCATION &amp; PLEDGE</b>	COLIN LOCKE

## Agenda

### ITEM 2 PUBLIC COMMENT

<b>DISCUSSION</b>	NONE
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### ITEM 3 WEST TEXAS SCHOOL PROJECT UPDATE DWIGHT BRANDT

<b>DISCUSSION</b>	Need to change the sewer pipe size from 36 to 30; Meets state requirements to transport water to draw; Pipe will be 12-14' deep under the utilities; Everything on project looking good
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### ITEM 4 HCHD – AMBULANCE SERVICE AGREEMENT JIM CORBITT & JESSE SHUFFIELD

<b>DISCUSSION</b>	Lengthy discussion over points of agreement; Monthly cost to city; Construction of living quarters; Status of volunteers; Status of equipment; length of contract; Severability clause
<b>ACTION</b>	None – agreement is not in city's best interest; city will counter with offer after clarification provided by HCHD is received

### ITEM 5 ONTIME TECHNOLOGY ALEX RODRIGUEZ

<b>DISCUSSION</b>	JEFF IRVIN- Concerns over back up for entire system; Billing unclear; Accessibility to data from different work stations
<b>ACTION</b>	Alex Rodriguez took list of city's concerns to address; requested direct contact of any issue that arises in future

### ITEM 6 ACCOUNTING SERVICE UPDATE NANETTE LEWIS

<b>DISCUSSION</b>	City financially sound; Need to work on internal controls especially in cash collections; Need to have form signed by each employee for receipt of policy manual; Need to discontinue Cemetery fund 22; Need additional training for Tania Poole, Amanda Simpler, Lynette Sloan; Over Time approved for training
<b>ACTION</b>	Motion to DISCONTINUE 22 FUND – JEFF IRVIN; Second – JAMIE JIMENEZ; VOTE: YEAS – 4 NAYS – 0

### ITEM 7 CDC APPROVAL OF OFFICERS/MEMBERS JAMIE JIMENEZ

<b>DISCUSSION</b>	Crystal Rogers – PRESIDENT; Susan Reed – VICE PRESIDENT; Mandy Cook – SECRETARY; Gena Wells – TREASURER; JAMIE JIMENEZ & JUSTIN HART - members
<b>ACTION</b>	Motion to APPROVE – JUSTIN HART; Second – JEFF IRVIN; VOTE: YEAS – 4 NAYS – 0

### ITEM 8 DEPARTMENT REPORTS REPRESENTATIVES LISTED ABOVE

<b>DISCUSSION</b>	CDC – Nanette Lewis assisted with entity irregularities, documents ready to send to state; Once Secretary of State recognizes CDC, 501c3 status will be applied for to prevent future problems with entity; COLIN LOCKE will be registered agent with the state for the CDC; 2 <sup>nd</sup> and 11 <sup>th</sup> grade classes won pizza party for Helen's Kids canned food drive
EMS – Variance approved, uncertified driver will be associated with the city for insurance purpose; State assessment showed EMS records adequate; Clinical rotations are not finished and will not take hands on assessment until April or May; Provided run report and financial status	
FIRE – Needs title for new fire truck; training at meetings; waiting on contract to put fire data on cloud system; COLIN LOCKE - Adjustment needed for fire run reimbursement to match ems; Provided run report	
PD – Ofc. Rogers promoted to Corporal; Patrick Sloan new reserve officer; COPsync option for panic button at city; Provided run report	
MAINT – Repairing water and gas leaks; Contractors hit 2" water line; Need to see if 3 <sup>rd</sup> party insurance is paying for any damage from Sept wreck involving Smokey Binion and tractor; Will replace damaged tractor by April	

<b>ACTION</b>	Motion to APPROVE increase in fire run – JEFF IRVIN; Second – RUSTY SIMS; VOTE: YEAS – 3 NAYS – 0, ABSTAIN-1
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**ITEM 9 APPROVE MINUTES DECEMBER 9, 2013**

<b>DISCUSSION</b>	NONE
<b>ACTION</b>	Motion to APPROVE – JEFF IRVIN; Second – JAMIE JIMENEZ; VOTE: YEAS – 4 NAYS – 0

**ITEM 10 APPROVE DEC 2013 TRANSACTIONS**

<b>DISCUSSION</b>	Discontinue High Plains Observer ad; check if renting mop buckets from Ameripride; Leave Titus ins, city will pay increase in rate; Xcel energy, remove siren & Mackenzie, look into baseball field charges
<b>ACTION</b>	Motion to APPROVE – JEFF IRVIN; Second – JAMIE JIMENEZ; VOTE: YEAS – 4 NAYS – 0

**ITEM 11 APPROVE LYNETTE SLOAN SIGN CHECKS**

<b>DISCUSSION</b>	NONE
<b>ACTION</b>	Motion to APPROVE – JEFF IRVIN; Second – RUSTY SIMS; VOTE: YEAS – 4 NAYS – 0

**ITEM 12 APPROVE HIRING AMANDA SIMPLER**

<b>DISCUSSION</b>	Amanda is very smart and learning quickly
<b>ACTION</b>	Motion to APPROVE – JUSTIN HART; Second – JAMIE JIMENEZ; VOTE: YEAS – 4 NAYS – 0

**ITEM 13 RESOLUTION 011314-SUSPEND SW PUBLIC SERVICE RATE CHANGE**

<b>DISCUSSION</b>	NONE
<b>ACTION</b>	Motion to APPROVE – JEFF IRVIN; Second – RUSTY SIMS; VOTE: YEAS – 4 NAYS – 0

**ITEM 14 PROPERTIES WITH UNSIGHTLY CONDITIONS** JEFF IRVIN

<b>DISCUSSION</b>	Trash in city is extreme and needs to be cleaned up; All city employees' properties must also be kept up as a good example to citizens; PD will identify properties and soft shoe approach to get owners to clean up; Start on Main street and work out; Check into cost of recycling facility & large dumpster
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**ITEM 15 EXECUTIVE SESSION**

<b>DISCUSSION</b>	CLOSED DOOR SESSION BEGAN 11:05 pm RECONVENE TO OPEN MEETING 11:17 pm
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**ITEM 16 ACTION FROM CLOSED MEETING**

<b>DISCUSSION</b>	NONE
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**ITEM 17 ADJOURN**

<b>DISCUSSION</b>	NONE
<b>ACTION</b>	Motion to APPROVE – JUSTIN HART; Second – JEFF IRVIN; VOTE: YEAS – 4 NAYS – 0

**MEETING ADJOURNED @ 11:17PM**

**APPROVED**

*Colin Locke*  
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**COLIN LOCKE**  
 MAYOR

**ATTEST:**

*Mark Anderson*  
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**MARK ANDERSON**  
 CITY MANAGER