

REGULAR MEETING OF STINNETT CITY COUNCIL

MINUTES

MARCH 9, 2015

6:30 PM

609 MACKENZIE

CALLED TO ORDER	COLIN LOCKE, MAYOR @ 6:35pm
PRESENT	COLIN LOCKE, Mayor; RUSTY SIMS, Alderman PL-1; APRIL COUCH, Alderman PL-2; JUSTIN HART, Alderman PL-3; JAMIE JIMENEZ, Alderman PL-4 & CDC Representative; JEFF IRVIN, Alderman PL-5
ABSENT	
STAFF	ANDREW TRAHAN, City Administrator; LYNETTE SLOAN, City Secretary; DURK DOWNS, Police Chief; TONIA EBERHARDT, EMS Director; ALAN WELLS, Fire Chief; LOGAN GARRARD, Maintenance Supervisor; NANETTE LEWIS, City Advisor
GUESTS	Russel McCroskey, Alice Garrard, Jason Sanders, Deidre Tice, Jennifer Wright, Junior Phelan, Carlos Ramon, Taylor Kirksey, Kathy Batson, Tommy Batson, Chaylee Sargent, Valerie Stinar, Mariah Andrews, Patrick Sloan, Michael Sloan
INVOCATION & PLEDGE	COLIN LOCKE

Agenda

ITEM 2 PUBLIC COMMENT

DISCUSSION	Jason Sanders, Sandlot Baseball requested clarification of ball field access. Taylor Kirksey not on Sandlot board. Season opens April 25 th . Panhandle Portables set for providing facilities during season. COLIN LOCKE stated access is available as long as the requirements of insurance and back ground checks are met. City owns and maintains the Concessions that need repairing from vandalism. APRIL COUCH stated all field upgrades must have prior approval
------------	---

ITEM 3 EMERGENCY SERVICES VOLUNTEERS

DISCUSSION	Tommy Batson stated the City made contribution to 501c3 for fuel, clothing, meals based on guidance from TML legal. Kathy Batson stated the volunteers provided receipts and were still given w-2. COLIN LOCKE reiterated the city had no option but to follow the law in reporting the income paid to the volunteers in 2014. JEFF IRVIN reminded the volunteers that the EMS Director was involved in the decision to increase the rate per activity. NANETTE LEWIS clarified the action of reporting income was based on the IRS and Dept of Labor laws. The city paid both portions of FICA and Medicare. James Allen, City Auditor, has identified the EMS 501c3 as a component unit due to the co-mingling of financial matters. The city pays the directors salary and she has input and direct action of the 501c3 financial activity. I.E. depositing and writing checks. Alice Garrard stated that Tonia Eberhardt does not handle anything with the checking account. JEFF IRVIN questioned the deposit and cash back received from grants due to the city into the 501c3 account. When was the last audit? None of the board members knew when the last audit occurred. JUSTIN HART requested James Allen come to the next meeting to clarify questions regarding the 501c3 and the city. COLIN LOCKE instructed no payments for 2015 to be processed at this time. This item will remain on the agenda until it is fully clarified.
------------	--

ITEM 4 CERTIFICATE OF UNOPPOSED CANDIDATES 5-9-15 ELECTION

DISCUSSION	RUSTY SIMS, Alderman PL-1; CHARLENE KERR, Alderman PL-4; & COLIN LOCKE, Mayor are unopposed candidates for the May 9, 2015 Election
ACTION	Motion to APPROVE – JEFF IRVIN; Second – JUSTIN HART; VOTE: YEAS – 4 NAYS – 0; Rusty Sims-Abstain

ITEM 5 ORDER TO CANCEL GENERAL ELECTION 5-9-15

DISCUSSION	In accordance with Section 2.053(a) of the Texas Election Code, since no candidate is opposed the City of Stinnett hereby cancels the election scheduled for May 9, 2015
ACTION	Motion to APPROVE – JEFF IRVIN; Second – JUSTIN HART; VOTE: YEAS – 4 NAYS – 0; Rusty Sims-Abstain

ITEM 6 BALL FIELDS MISSY KEENER

DISCUSSION	Deidre Tice for Missy Keener. Stinnett kids want to play and practice in Stinnett. Top of Texas –practice 1 team on Softball field. APRIL COUCH all organizations utilizing the ball fields will need to provide the required documentation. 3 organizations; Sandlot, Top of Texas, Little League will work out practice and play schedule for field access.
------------	---

ITEM 7 BALL ASSOCIATION TAYLOR KIRKSEY, CARLOS RAMON

DISCUSSION	Little League older boys cannot use fields due to league code restrictions for size of playing field, baselines, etc
------------	--

ITEM 8 CONSIDER ADJUSTING REGULAR MEETING TIME

DISCUSSION	RUSTY SIMS liked the earlier meeting. COLIN LOCKE asked if we needed to consider a different day to meet. The regularly scheduled meeting of the Stinnett City Council will be the 2 nd Monday of each month at 6:30 pm.
ACTION	Motion to APPROVE – JUSTIN HART; Second – JEFF IRVIN; VOTE: YEAS – 5 NAYS – 0

ITEM 9

CALICHE BID HUTCHINSON COUNTY SEAL COAT 2015

DISCUSSION	Logan Garrard suggested pulling 8 th St from project until the drainage issue is resolved. This area has slow drainage. Keeping the ditches clean may be sufficient. The bid is acceptable to proceed.
ACTION	Motion to APPROVE – JEFF IRVIN; Second – JAMIE JIMENEZ; VOTE: YEAS – 5 NAYS – 0

ITEM 10

DEPARTMENT REPORTS

REPRESENTATIVES LISTED ABOVE

DISCUSSION	CDC – Cullon agreement and check have been issued. Considering benches and walkway for city park. Considering purchase of building next door for donation to the city after appraisal, structural & mechanical inspections. The B&R Trucking building is 100K firm.
BREAK 7:59, RECONVENE 8:02	
EMS – Presented Monthly report. JEFF IRVIN inquired why Borger responded. Russ was at doctor appt. JUSTIN HART inquired if the vehicles are running well. Yes. COLIN LOCKE asked when the next test is scheduled. Tonia expressed hope for an opportunity to test in June. Only Basic skills' testing is available in Lubbock for April.	
FIRE – Presented monthly report. 7 calls. Unit 4 master disconnect installed. Started the training class in Fritch.	
PD – Presented monthly report. JEFF IRVIN asked if things are going well. Yes. All officers are now living in the city.	
MAINT – Presented monthly report. New pickups in use. Trash unit 22a up and running after replacing oil pump. Trash unit 22b has broken packer, to replace with new will cost 140k. Repair on gas lines will begin as soon as it warms up. Request of mini excavator rental for this project. COLIN LOCKE stated he is not opposed to budgeting for equipment purchase at auction now that there is a local truck mechanic.	
MANAGER – Drainage at Post Office has been cleared. To extend concrete drainage to the park will cost approximately \$3200.00. Waiting on response from the Army Corp of Engineers for cleaning of drainage. Pool Renovation update: 3 of 7 companies contacted showed interest in providing proposal for work needed. All have stated that draining the pool each year is lending to its deterioration. If the estimates come in under 50k the city will not need to proceed with the closed bid process. The SCADA computer has arrived and will be set up by Ontime and Schafer Services tomorrow. NIMS Training is required for all elected officials. Claim for the Fire Basement is pending with TML-IRP. Dangerous building ordinance will be ready for next meeting. COLIN LOCKE advised the PSP school district housing edition would like council involvement in naming of the streets. Alan Wells asked how many fire hydrants are installed as the builder is responsible for infrastructure and noted that none of the streets line up. Regarding city clean up; people kept putting items in alleyways, will check into the cost of a big roll-off. TML has verified the manner in which Nanette Lewis was hired as City Advisor is perfectly legal.	

ITEM 11

APPROVE MINUTES FEB 9, 2015

DISCUSSION	Item 5, change "stated" to "suggested"
ACTION	Motion to APPROVE – JAMIE JIMENEZ; Second – JEFF IRVIN; VOTE: YEAS – 5 NAYS – 0

ITEM 12

APPROVE FEBRUARY 2015 TRANSACTIONS

DISCUSSION	Cancel monthly reporting with Ontime. Nanette Lewis will investigate why the fuel line item is not reporting correctly on the financial statements.
ACTION	Motion to APPROVE – JEFF IRVIN; Second – JUSTIN HART; VOTE: YEAS – 5 NAYS – 0

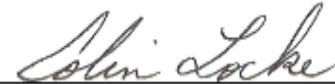
ITEM 13

ADJOURN

DISCUSSION	NONE
ACTION	Motion to ADJOURN – JEFF IRVIN; Second – JUSTIN HART; VOTE: YEAS – 5 NAYS – 0

MEETING ADJOURNED @ 8:53 PM

APPROVED



COLIN LOCKE
MAYOR

ATTEST


LYNETTE SLOAN
CITY SECRETARY