

REGULAR MEETING OF CITY COUNCIL

APRIL 11, 2011 – 6:00 P.M.

PRESENT: Billy John Murphy Mayor
Greg Drennan (Partial) Alderman Place 1
Kim Johnston Alderman Place 2
Donnie Hayes Alderman Place 3
Dianna Sursa Alderman Place 4
Mike McMahan Alderman Place 5

STAFF: Mark Anderson City Manager
Jocelyn Perez City Secretary
Curtis Hampton Maintenance Supervisor
Marie Farbro Chief of Police
Alan Wells Fire Chief
Hailey Lisle CDC President

GUESTS: Kyle Schniederjan Brandt Engineering
Mr. & Mrs. Hawthorne

NEWS MEDIA: Tara Hopkins Borger News Herald

ITEM #1: CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE, WELCOME GUESTS

Mayor, Billy Murphy called the meeting to order at 6:01 P.M., Council Member Hayes gave the invocation, and lead the pledge. Mayor Murphy took time to thank all guests for coming.

ITEM #2: PUBLIC COMMENT

Mayor Murphy opened the floor for public comment. There were no comments.

ITEM #3: STREET IMPROVEMENTS (SEALCOATING) BID: PRESENTED BY KYLE SCHNIEDERJAN (BRANDT ENGINEERING) AWARDED TO G.W. JAMES \$81,554.30 APPROVED

Kyle Schniederjan informed the council that two bids were presented on April 8, 2011:

BIDDER	BASE BID	DAYS TO COMPLETE	ALTERNATE BID	DAYS TO COMPLETE
G.W. James Pampa, Texas	\$80,062.60	30	\$1,350.00	10
Lewis Construction Co. Dumas, Texas	\$80,134.30	90	\$1,420.00	90

Council Member Hayes asked Mr. Schniederjan, “How many blocks will this do?” Mr. Schniederjan stated “Around 17 – 17 ½ blocks.” City Manager Anderson reminded the council that this portion is separate from what will be done with the

county. Mr. Schniederjan then recommended to the council that they accept the lowest bid presented by G.W. James for \$81,554.30 with a total completion time of 40 calendar days. He anticipated the start date would be around June 2011. Motion was made by Council Member McMahan, seconded by Council Member Sursa, to award the Bid to G.W. James of Pampa, Texas. The motion carried by the following vote:

Ayes: Johnston
Hayes
Sursa
McMahan
Absent: Drennan
Nays: None.

ITEM #4: MONTHLY REPORTS

Fire Department: Fire Chief Alan Wells reported the following:

Calls

March 2011 = 6

Trucks

Truck #8467 needs some work done and truck #8464 needs a heater core.

Equipment

- ✓ We will need to budget for a new repeater in 2012. Our frequency/license will need to be at least narrowband. We are investigating moving to digital frequencies instead of just narrowband. The license for narrowband must be completed by January 1, 2013. (Approx. \$2,100)
- ✓ We will be purchasing some new Wildland Gear.
- ✓ When given the approval, we will begin testing the hydrants in the Carter Addition.

Training

- ✓ New personnel are required to complete their NIMS training (I100 and I700) as well as S130/190 (Basic Wildland Firefighting) training before they can respond on a truck. Any personnel on the roster that have not completed the training must have it completed by May 1, or they will not be able to respond.
- ✓ Top of Texas Rural Fire Academy is planning to start a Basic Class in May. The plans are to hold classes 1 weekend per month for the months of May, June, July and August. We have several personnel that are interested in attending.

NIMS

Each City Council member needs to complete I-100 and I-700. The information can be found at the following link:

<http://www.training.fema.gov/IS/NIMS.asp>

IS-100 – Introduction to Incident Command System

IS-700 – National Incident Management System (NIMS), an Introduction

Maintenance: Maintenance Supervisor Curtis Hampton reported the following:

- 88 Service Calls were made.
- 9 Disconnects for Non Payment.
- Mr. Anderson and Curtis currently met with the City of Borger Public Works Director Ted Dodd and Ralph Earles. Borger has offered us their old Mosquito Spraying Machine. They went over the Licensing process and also reviewed our gas system.

E.M.S.: E.M.S. Director Tonia Eberhardt was absent:

C.D.C.: President Hailey Lisle Reported the following:

- “Bubba Mahan” currently declined the office of President; therefore Hailey Lisle (Vice Pres.) has become the new President. Lori Beagle will be serving the office of Secretary/Treasurer.
- They have currently formed a “Stinnett Celebration” committee. The celebration will be held August 8 – 13, 2011.
- The Little League Association currently approached the CDC for a donation towards field improvements. Lisle stated that they had pledged \$3,000 towards a sprinkler system.

Cemetery: Council Member Sursa noticed that there was a \$7.00 Service Charge on the Bank Statement. She has currently contacted the Bank and they told her that it would be removed and taken care of on the next statement.

Police Department: Chief of Police, Marie Farbro reported the following:

Contacts – 14
 Calls for Service – 105
 Accidents – 1
 Agency Assists – 7
 Arrests – 3
 E.M.S. – 6

- ✓ She currently interviewed Mr. Drennan Rogers for the position of Police Officer.
- ✓ The Chief’s Rig needs some work. The video camera will not work and it has a lot of miles. Unfortunately we have missed out on the recall notice for the paint on the cars however; Mr. Sotelo has offered to paint the cars for free.

City Manager: Mark Anderson reported the following:

Gas System: The Railroad Commission was here on April 6th to conclude the Annual Inspection.

Xcel Energy: Xcel has informed us that they have under billed the City for street light cost from 2004 thru Feb. 2011 in the amount of \$19,893. Xcel intends to add a cost of \$350 per month.

Ambulance Service: Review with Hutchinson County Hospital District continues with another session tentatively set for the last week of April or the 1st week of May.

Mosquito Spray: The City of Borger has donated their old spray unit to us. Thus, we will be doing our own spraying, and will be covered by Borger's Applicator License until we get licensed.

City Secretary: Jocelyn will be attending a Financial Systems Seminar that our computer systems program provider, Tyler Technologies, is hosting in Nashville, Tennessee, from April 26th thru April 29th.

Tires: I obtained information that funds to reimburse cities for recycling tires might be available for us. I attended a "Recycling" meeting at Panhandle on April 7th, and reviewed this matter with a rep. of "High Plains Natural Resources Conservation Services". As a result, we will be reimbursed the total cost we paid to Tyre King in January 2011 in the amount of \$12,773.00.

City Cleanup: The Rep. of "High Plains" also indicated that there would be reimbursement funds available for "tires", as part of our cleanup process, but there are no funds available for "Regular Trash".

Recycle Center: Esther Keith and I will be attending a meeting in Amarillo on April 12th in regard to funding for the "Senior Community Service Employment Program".

ITEM #5: MINUTES - APPROVED

Following review of the minutes of the regular meeting of March 21st, 2011, motion was made by Council Member Hayes, seconded by Council Member Johnston, to approve the minutes as submitted. The motion carried by the following vote:

Ayes: All members present voted aye.
(Including Council Member Drennan)
Nays: None.

ITEM #6: MARCH 2011 PAYMENT TRANSACTIONS - APPROVED

The expenditures for March 2011 were submitted for the consideration of the Council. A motion was made by Council Member Sursa, seconded by Council Member Johnston, to approve payment of the expenditures for March 2011. The motion carried by the following vote:

Ayes: All members present voted aye.
Nays: None.

ITEM #7: POLICE DEPARTMENT NEW HIRE DRENNAN ROGERS - APPROVED

Police Chief Marie Farbro informed the council that Council Member Sursa and City Manager Anderson had currently went thru the interview process with applicant Drennan Rogers. After a successful interview she recommended that Mr. Rogers be hired. Motion was made by Council Member Sursa, seconded by Council Member Hayes, too hire Mr. Drennan Rogers @ \$28,500 per year with no 5% increase. He will be subject to the 90 day probationary period. The motion carried by the following vote:

Ayes: All members present voted aye.
Nays: None.

ITEM #8: CDC MEMBER KENDRA JONES - APPROVED

CDC President Hailey Lisle approached the council about Kendra Jones becoming a new member. Motion was made by Council Member McMahn, seconded by Council Member Sursa, to accept new member Kendra Jones. The motion carried by the following vote:

Ayes: Drennan
Hayes
Sursa
McMahan
Abstain: Johnston
Nays: None.

ITEM #9: DISPOSAL OF SURPLUS EQUIPMENT - APPROVED

City Manager Anderson provided the council with a list of surplus equipment that he would like to get rid of. Motion was made by Council Member Drennan, seconded by Council Member Johnston, to put surplus equipment out for the sealed bid process. The motion carried by the following vote:

Ayes: All members present voted aye.
Nays: None.

ITEM #10: PRPC – REGIONAL EMERGENCY NOTIFICATION SYSTEM INTER-LOCAL AGREEMENT - APPROVED

This agreement is entered into between the Panhandle Regional Planning Commission (PRPC) and the City of Stinnett, Texas, concerning the use of the City’s 9-1-1 database by the PRPC as part of a regional emergency notification system program. Motion was made by Council Member Drennan, seconded by Council Member McMahn, to enter the agreement with PRPC. The motion carried by the following vote:

Ayes: All members present voted aye.
Nays: None.

ITEM #11: ORDINANCE #320: ORDER OF CANCELLATION ELECTION MAY 14, 2011 - APPROVED

City Secretary Jocelyn Perez provided the council with copies of the certification of unopposed candidates,

AW12-2
Prescribed by Secretary of State
Section 2.051 – 2.053, Texas Election Code
03/07

Ordinance No: 320

**ORDER OF CANCELLATION
DE ORDEN DE CANCELACIÓN**

The City of Stinnett, Texas hereby cancels the election scheduled to be held on May 14, 2011 in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El City of Stinnett, Texas por la presente cancela la elección que, de lo contrario, se hubiera celebrado el Mayo 14, 2011 de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Candidate (Candidato)

Office Sought (Cargo al que presenta candidatura)

**Billy John Murphy
Greg Drennan
Dianna Sursa**

**Mayor
Alderman Place 1
Alderman Place 4**

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

Mayor (Alcalde)

Secretary (Secretario)

(seal) (*sello*)

April 11, 2011
Date of adoption (*Fecha de adopción*)

Motion was made by Council Member Hayes, seconded by Council Member Johnston, to approve Ordinance No: 320 Order of Cancellation Election May 14, 2011. The motion carried by the following vote:

Ayes: All members present voted aye.

Nays: None.

ITEM #12: CITY MANAGER MARK ANDERSON 5% SALARY INCREASE - APPROVED

Motion was made by Council Member Sursa, seconded by Council Member Johnston, increasing City Manager Mark Anderson's salary to \$52,500 per year. A back-pay of \$312.51 will be added to check dated April 15, 2011. The motion carried by the following vote:

Ayes: All members present voted aye.

Nays: None.

ITEM #13: REVIEW SUMMER CLEAN-UP PROJECT

After much discussion the council has agreed that the clean-up project will be scheduled around the first two weeks of June. Due to fuel cost they would like to place bins at the Recycle Center so that citizens may bring their items there. The recycle center gates will be locked in the evenings. A notice will be posted around town so that citizens will have enough time to make arrangements.

ITEM #14: EXECUTIVE SESSION

Council went into executive session @ 7:49 p.m.

ITEM #12: ACTION FROM EXECUTIVE SESSION: NONE

Council came out of executive session @ 8:17 pm. No action was taken.

ITEM #13: ADJOURN

Motion was made by Council Member Johnston, seconded by Council Member Sursa, to adjourn the meeting. The motion carried by the following vote:

Ayes: All members present voted aye.

Nays: None.

Meeting adourned @ 8:18 pm.

Mayor

ATTEST

City Secretary